# MINUTES

## Focus Academy PTO

*Sept. 21, 2017*

*Meeting called to order by* Kim Mueller

## In Attendance

| | | |
|---|---|---|
| Kathy Swenson | Steve Cassell | Susan Swartz |
| Lisa Williams | Melissa Athans | Josephine Isenbergh |
| Kim Mueller | Heather Rodriguez | Mary Catherine LaRoy |
| Mary Jo Smith | Theresa Mastella | Doris Brown |
| Lesley Smith | Reema Jain | Anathi Jeyabarath |

## Approval of Minutes

The minutes of August were read by those in attendance and approved.

## Officer's Reports

**President's Report**

Announced new PTO Vice-President will be Melissa Athans for 2017-18.

New volunteer positions filled- Thursday Folders- Doris Brown  Birthday appreciation- Theresa Mastella

Motion approved for PTO to purchase and sell Focus car magnets.

Cost per magnet- $2.50 (minimum purchase order of 125 unit) Sell price- $5.00

Parent Nights have been rescheduled to Oct. 5th- High school/  Oct. 12th for Transition

Parent Breakfast has been rescheduled for Sept. 28th@ 9am in the multi-purpose room.  Set-up begins at 8:30. Students will have morning meeting upstairs in classrooms.

**Treasurer's Report**

Profit and Loss statement provided by Treasurer showing a balance of $1189.24

## Director of Operations- Mrs. Isenbergh

Focus Academy obtained no damage from Hurricane Irma.  Staff worked Thursday packing up files and preparing the school for the storm.  On Wednesday, the staff returned to unpack and prepare classrooms for students return.

Focus is in 5th year of operations and in the renewal process to maintain its charter contract.

Current enrollment-- High school-62 students /  Transition-34 students

## Committee Reports

**Hospitality Report-  Susan Swartz**

The event will utilize the volunteers and move forward as previously planned for the new date on Sept. 28th. Strong commitments from parents to aid in setting up and bringing items to share.

**Focus Academy Teacher Liaison- Ms. Smith**

Ms. Smith provided information regarding the needs of the high school teachers. The following items listed will aid in supporting staff with instruction:

**Ms. Hunter**- glue sticks/ CD player/Wall mirror

**Ms. Sharp**- bean bag chairs, small area rug for reading area

**Ms. Smith**- Visa-Vise smart board markets(Blue/Black)/ projector overhead sheets with clock and money(all found on Amazon)

**Ms. Reed** has printed a request list to be found in PTO binder in front office

**Great American Teach-In**

The Great American Teach-in will be November 16th in the high school only, during 1st -4th periods. The presentations should be interactive providing information on careers/hobbies.

**Committee Chairs needing to be filled are:**

***Temple Terrace Reads, Oct. 14 9am-noon Temple Terrace Elementary School**

Set-up to begin at 7:30. Canopy no larger than 12 X12 needed for booth. Free activity to be implemented in the Focus Academy booth. Information on the school will be provided to visitors. Donated books are needed for the event.

***Octoberfest, Oct.28th noon- 4pm Christ Our Redeemer (our campus)**

PTO will have a booth selling bake goods as a fundraiser. Students will perform at this event.

## Announcements

**The Focus Academy Gala Chair – Kathy Swenson**

Ms. Swenson addressed the PTO regarding needs for the 2017-18 Gala fundraiser. Informational flyers will be sent home on blue paper. The Gala is set for March 3, 2018 at the Galleria on USF campus, 7-11pm. Information regarding needed committee chairs is being placed in Thursday folders.

**Dad Squad- Steve Cassell**

The Dad Squad will be hosting a Family Movie night on Dec. 1st. The holiday movie will be The Polar Express. The group is working on obtaining business sponsorships, food ideas, and games for an evening of fun.

Next meeting will be Tuesday, Sept. 26 @ Hooters in Brandon on Hwy 60, near I-75.

## Next Meeting

Oct. 19, 8:50 a.m.

Motion to adjourn was made at 9:52.